

Policy No	Blisworth Community Primary School
Version No 3	Acceptable behaviour on school site policy



Acceptable Behaviour on School Site Policy and Behaviour towards members of the school community.

Expected behaviour of (non- employed) adults visiting our school site including parents and family members.

This section should be completed following ratification of the Policy:

Committee Ratifying Policy: FGB	Date of meeting: Sept 26
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	Name
Chair of Committee's Approval	H Spurrier
Chair of Governor's Approval	H Spurrier
Recommended Review Date:	Sept 29 unless legal updates are review required

Ownership

Blisworth Community Primary School is a Local Authority School. It will be displayed on the policy list whether the policy is Local Authority adopted, or school produced. The policy is issued by the Clerk to the Governors, to whom any change requests or queries should be directed by emailing admin@blisworth.northants.sch.uk

Version Control

This document is issued and maintained in accordance with Blisworth Community Primary School's procedures. Any change to the document will increase its version

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number. It is the responsibility of the reader to check with the Clerk that this is a currently valid copy.

Version	Date	Description of Change	Changed By
1	Feb 25	Created stand-alone policy for greater clarity beyond being embedded within malicious complaints and behaviour.	FGB/ L Jenkins
2	March 25	Minor changes to phrasing	LC/ LJ
3	June 25	Added link to Protect	FGB/ LJ
4	Sept 26	Clarified private property with no right of access and attend by invite of the Headteacher, minor clarification of some phrases.	LJ

Purpose of this Policy

The vast majority of adults attending school enrich the school community and strive to be excellent role models to our children. This policy sets our expectations and actions that we will take if adult behaviour on site (or online) falls short of the required standard.

Aim

Blisworth Community Primary School is a community school and is determined to help the development of our pupils' characters, as well as providing a safe, stimulating environment for all. The school's ethos is to 'be the best you can be' and is underpinned by six values chosen by our school community including staff, parents/ carers, governors and our pupils:

- Community
- Collaboration
- Curiosity
- Perseverance
- Integrity
- Courage

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There is an expectation that all adults visiting the school site will uphold and encourage these values as well as modelling to our pupils how these present in adults. The vast majority of interactions between parents, carers and staff are positive. This policy is to address the rare occasions that behaviours fall short of the reasonable expectations outlined below. Where behaviour does not meet these expectations and/ or also includes unacceptable behaviour, the school will take action to prevent a reoccurrence and protect staff, other community members and children.

The school site is a private site, and all attendance is by invitation of the headteacher and school. There are no rights of attendance and unacceptable behaviours can mean that attendance on site is withdrawn for a period determined by the Headteacher. By attending school, visitors including parents and carers, accept these expectations.

Positive actions from adults in school include:

- upholding and encouraging our school values
- showing our values within your actions, behaviour and words
- speaking and behaving courteously, and at an acceptable volume and listening to responses
- when interacting, to do so with genuine intentions and respect
- modelling to our children what we want them to grow up to become.
- All communication, including in person, virtual, by phone or email should reflect the above.

Information about school premises: Controlling access to school premises (2018)

1. Who can go onto school premises?

Schools are private property. People do not have an automatic right to enter. Parents have an 'implied license' to come on to school premises at certain times, for instance:

- for appointments
- to attend a school event
- to drop off or pick up younger children

At Blisworth:

Parents and other adults must not enter the school building without permission/ being invited in. Eg. for parent evenings, visiting a teacher who invites you in, or an event that invites adults onto site. Parents can approach the front office or phone if they require an appointment to meet with school staff. We would prefer arranged attendance unless there is an urgent

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situation. Eg – parents arriving to see staff members in the day is difficult within a running school day. For safeguarding reasons, we would not expect to find parents or carers in the building who have entered without invitation. During the day all invited visitors should sign in at the front desk. There is no right of access. If you need your child for collection during the school day, staff will collect them from the classrooms for you. This is to safeguard all our children. School has locked doors and gates and all contact in the day, unless otherwise stated, must happen in the school reception front office.

The school operates with pupils, staff and invited contractors. Attendance of all other adults including families is by invitation.

Trespassing is a civil offence. This means that schools can ask someone to leave and take civil action in the courts if someone trespasses regularly.

Schools can bar someone from the premises if they feel that their aggressive, abusive or insulting behaviour or language is a risk to staff or pupils – both physical and with their wellbeing needs. It is enough for a member of staff or a pupil to feel threatened.

Examples of behaviours and actions that we will not permit on school site:

(This is not an exhaustive list)

- raised voices or shouting at staff, other adults including other parents and children (whether intentional or unintentional and for any reason)
- any verbal abuse
- threatening or aggressive behaviour including passive aggressive actions
- violence– or the threat of this (physical intimidation)
- dishonesty with intent to gain an advantage
- unsafe behaviour or choices
- swearing and other inappropriate language, spitting, name calling, shouting and insults
- we have a 0% tolerance of racism and discrimination expectation
- inappropriate or discourteous communication with staff verbally, online, via phone or email, including online harassment in which case Police may be contacted
- malicious complaints (see policy)
- use of social media, with any of the above, including online harassment
- inappropriate use of online groups such as What's App where texts made in these groups can cause distress to staff members
- inappropriate comments or use of the school's social media page
- dropping litter
- smoking or vaping on site

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- theft
- possession of an illegal substance
- bringing a dog or other animal without invitation unless a service animal (please notify the team in advance)
- vandalism
- disturbing others attending events or learning
- possession of a banned item (list below)
- taking photographs unless agreed as part of an event or of their own child's work at parents' evening
- being present when pupils are changing

Examples of banned items include:

- animals including dogs unless invited as part of the curriculum or a service animal (please notify school it is on site)
- weapons including real or imitation or items that could be used as such
- alcohol (unless part of a planned FOBs or other event)
- illegal drugs or poorly stored prescription or over the counter medication creating risks
- stolen goods
- pornographic images or viewing of age-inappropriate materials on site
- fireworks
- anything that has been, or is likely to be, used to cause injury or commit an offence
- use of technology outside the scope of allowed actions
- anything that could light a fire.
- any medication not left secured, including paracetamol and other non-prescription items
- clothing with inappropriate political slogans including those of racist and discriminatory content or extremism
- any vehicle on property without express permission of the school
- anything else that the school deems to be inappropriate
- NB: if you smoke or vape this must not happen on school premises and any material should be out of sight and not accessible to others

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On the occasion of perceived unacceptable behaviour by an individual the school may:

- ask you to cease what is happening at the time
- verbally, or in writing, notify you that the issue cannot reoccur
- change your communication approach with school which may include moving in-person meetings to online or by telephone
- provide written warnings about known social media and What's App communications which are unacceptable in nature towards school and it's staff
- restricting who you are allowed to email
- write to notify you that you are at risk of being banned from site or having a restriction placed upon you
- in extreme cases, ban you from the site and you would need to arrange alternative collections for your child.
- School may also contact the Police for immediate support with an individual who is causing significant issues in breach of the school's expectations/ the law and ask for their assistance. Or, school may seek advice for ongoing harassment or behaviour that falls within the scope of this policy.

In all cases, you are able to make representations to the Headteacher about your case. This must be to the Headteacher unless inappropriate, then communication should be made to the Governing Body. This should be done in writing via the email address provided and must be by the deadline given.

Protecting the health, safety and welfare of those who work on the site or need to attend the site will always take priority.

Barring an Individual from the site

The school will inform an individual that they have been barred, or they intend to bar them, in writing including dates for an appeal. Letters will usually be signed by the headteacher, though in some cases, for example, where the Headteacher has experienced the behaviour, the Chair of Governors may sign the letter. In the absence of the Headteacher or Chair, the Deputy Headteacher or Chair/ Vice Chair assumes this role.

The individual is allowed to make representations about the ban. This should be in writing setting out why the decision is disputed. This should be sent via the email address (admin) listed above. In the case of an appeal, the individual may still be barred temporarily from the premises until the appeal is considered which will happen in a timely manner.

If a decision to bar an individual is upheld, it will be reviewed within a reasonable time frame decided by the decision maker and dependent on the severity of the case. If the school

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believes the requirement for barring an individual is no longer necessary, then the bar may be lifted.

The Department for Education (DfE) does not get involved in individual cases.

If the school deems the issue to be serious or has concerns about the presenting behaviour or other factors, the school will contact the Police. The Police are best placed to support a wider risk assessment for the school based upon knowledge of a wider range of factors. At times, the Police or school may need to complete a MASH referral due to the presenting behaviour of the adult with parental responsibility.

If an individual staff member has a repeat of any of the behaviours by one person, school may contact the Police with concerns around harassment.

Removing individuals from school premises

Section 547 of the Education Act 1996 makes it a criminal offence for a person who is on school premises without legal permission to cause or permit a nuisance or disturbance. Trespassing itself does not constitute a criminal offence.

To have committed a criminal offence, the abusive individual will have been barred from the premises or have exceeded their 'implied license', then also have caused a nuisance or disturbance. This means, once barred, it becomes a trespass (criminal offence) to come on to school property for any reason. If a school has reasonable grounds to suspect that someone has committed an offence, then they can be removed from the school by a police officer, or a person authorised by the appropriate authority such as the:

- Governing Board
- Local Authority

School will also contact the Police for immediate support with an individual who is causing issues in breach of the school's expectations/ the law and ask for their assistance, including for Public Disorder behaviour.

Individuals known to pose a risk to children may also be removed from school premises whether a parent or legal guardian or not.

Further support

If you require any assistance, or do not understand this policy, please contact the school via email.

You can also consult the charity Protect for advice and support.

[Protect - Speak up stop harm - Whistleblowing Homepage](#)

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If you anticipate that you will not be able to follow this policy or experience difficulty managing your emotions and behaviour, please contact the school who can arrange for a meeting to be held virtually to protect all parties including yourself.